

Westshore Council IRA Executive Board Meeting

February 7, 2018

Houlihan's Westlake

CALL TO ORDER: 5:24

In Attendance: Becky Ferrell, Jill Lisy, Debra Neal, Janet Kubasak, Lisa Deliz, Moira Erwine, JoAnn Post, Olivia Weisman, Maureen Millett

COMMITTEE REPORTS

Secretary: Olivia Weisman

- Review of minutes from last meeting
BF motion JL motion X accepted minutes

President: Moira Erwine

- Complete OCIRA Local Review Survey and Review 4 EIN Options:
 - We are doing a chapter review: complete survey at the meeting together.
 - There are 6 local chapters: Euclid, Cincinnati, Mahoning Valley, Trumbull, Toledo, Westshore
 - Reviewed local chapter options:
 - i. Non revenue generating: we would pay our own taxes, own treasurer,
 - ii. State budget line item: give assets to state and they manage our money, we would not be responsible for taxes, and would not need a treasurer.: Leaning towards this option, but we still need clarification.
 - Questions we may want to ask:
 - Fee to pay online?
 - When we want money will there be questions asked or is it our choice?
 - iii. State opened bank account: state would open an account for us, we would still need treasurer.
 - iv. ~~Separate charter (if specific criteria is met)~~ Eliminated because we don't have enough assets
- Terms of Officers: **Moira**
 - Membership: 2 year**
 - Secretary: 1 year**
 - Vice President: 1 year**
 - President: 1 year**
 - Past President: 1 year**

JL motion JP motion X approved
- Election Ballot: **Moira**

JP motion DN motion X approved

Membership: Becky Ferrell

- ½ off membership for those joining for Spring Conference
- We have grown by at least 10 members since the fall conference
- Reviewed Strategic plan for 2017-2018:
 - Reached out to some area members of OIRCA, to see if they wanted to join Westshore.

Treasurer: MaryLou Gamelia / Moira Substituting

- December Statement: \$5,191.20 balance
 - 1/11/18 \$35 Kristi Keller; 1/22/18 \$35 Nancy Holder deposited
- Approve two Interim Treasurers to serve from February -- September 2018
- Signed Resolution to add two signers plus President to PNC Account and change the mailing address.

MM motion **JP** motion **X** approved

Outreach 2017: Jill Lisy / Moira

- How will we continue to solicit donations to get to the \$500 so that the board can match funds and become a \$1000 sponsor for 2018?
 - Jill will contact the people on the committee list to see what they come up with.
 - Let's see what we can gather and see what we can do for Dolly Parton Imagination Library.

OLD BUSINESS:

➤ Spring Conference: Janet

- Flyers
 - Motion to provide \$400 to reimburse mileage and hotel reimbursement for Heidi Weber presenting at conference

BF motion **MM** motion **X** approved
 - We will have a vendor table for holistic health free supplies to members
- Registration
- Evaluation:
 - Any questions that we want to know based on this offering:
 - What is it you are looking for at conference?
 - How do you like the timing of the conference?
- Conference Committee: TO DO list
 - Certificates: Karen will help with that (evaluation will be your exit ticket in order to get certificate)
 - Name Tags: Becky will help with that

➤ OCIRA/CSU Annual Reading Conference: Moira

- April 20, 2018 CSU Wolstein Center
- Call for proposals for breakout sessions
- How can we encourage and support attendance?
- Sponsor a shuttle? Sponsor Registrations?

- Bus shuttle to the conference: committee to work on this: Jill Lisy, Becky Ferrell, and Maureen Millett.

NEW BUSINESS:

- **Spring Dinner with the Author:** Thursday, May 16, 2019: Patricia Polacco

NEXT MEETING:

- **May Meeting:** total board and area reps: Date: TBD

ADJOURNED: TIME: 7:01

OW motion **JL** motion **X** approved